

Dear Supplier,

AstraZeneca is transitioning from its current Purchase to Pay system to Coupa. The current system will be deactivated in October 2021.

This change will occur for the suppliers transacting with AstraZeneca in USA, Canada, Sweden and the Netherlands.

We realise that there will be many questions about the nature of this change. As such, we are providing an opportunity for you to attend a **Q&A Webinar that will give a project overview**.

The Webinar will last approximately 1 hour with two dates scheduled during the week of May 24<sup>th</sup>.

Please confirm your attendance by registering for one of the events.



## Q&A webinar

We will be offering sessions on the following dates (**please note that you will only need to attend one session**).

- **Tue 25/05/2021 4:00 PM British Summer Time**

Please confirm your attendance by registering for the event:

[https://astrazeneca.zoom.us/webinar/register/WN\\_XYjDB9W3RlyQREBdfILKRQ](https://astrazeneca.zoom.us/webinar/register/WN_XYjDB9W3RlyQREBdfILKRQ)

Once registered you will receive your unique Zoom meeting invite. **Please use the link to join the webinar at the specified time.**

- **Wed 26/05/2021 1:00 PM British Summer Time**

Please confirm your attendance by registering for the event:

[https://astrazeneca.zoom.us/webinar/register/WN\\_P\\_KWBfmiQ72cVUpihTUHYw](https://astrazeneca.zoom.us/webinar/register/WN_P_KWBfmiQ72cVUpihTUHYw)

Once registered you will receive your unique Zoom meeting invite. **Please use the link to join the webinar at the specified time.**

## Unable to attend?

If you are unable to attend we will be distributing the main concerns after the dates above.




If anyone else in your company would like to join the Q&A webinar, please feel free to forward this invitation with the registration links.

Thank you for your support and we look forward to developing our trading relationship further through this exciting initiative.



## Find out more

If you have any questions or would like to find out more, you can:

-  **Email the AZ Coupa Supplier Enablement Team**
-  **Visit the AstraZeneca Coupa Supplier Hub**
-  **Visit the Coupa Supplier Portal**



Yours sincerely,

**AstraZeneca Supplier Enablement Team**  
[Coupa-Supplier-Enablement@astrazeneca.com](mailto:Coupa-Supplier-Enablement@astrazeneca.com)



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