

# Welcome, introduction and context

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# AstraZeneca Team

AstraZeneca 



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# Purpose of the webinar



Build the **understanding** for the AZ Coupa implementation



Outline the approach to **enable suppliers** as we transition into Coupa



Share key aspects of the changes required and **what it means for you**



Show the **Coupa Supplier Portal** and how easy it is to use



# Why are we here?

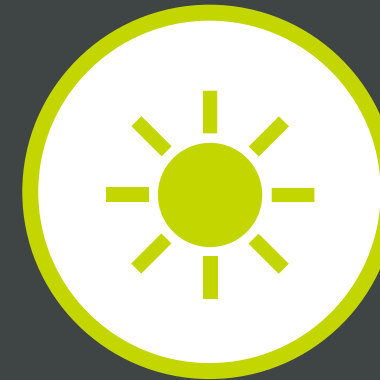
Business context



**Generate Financial Value**



**Optimize Supplier Collaboration**



**Achieve Sustainable Business**

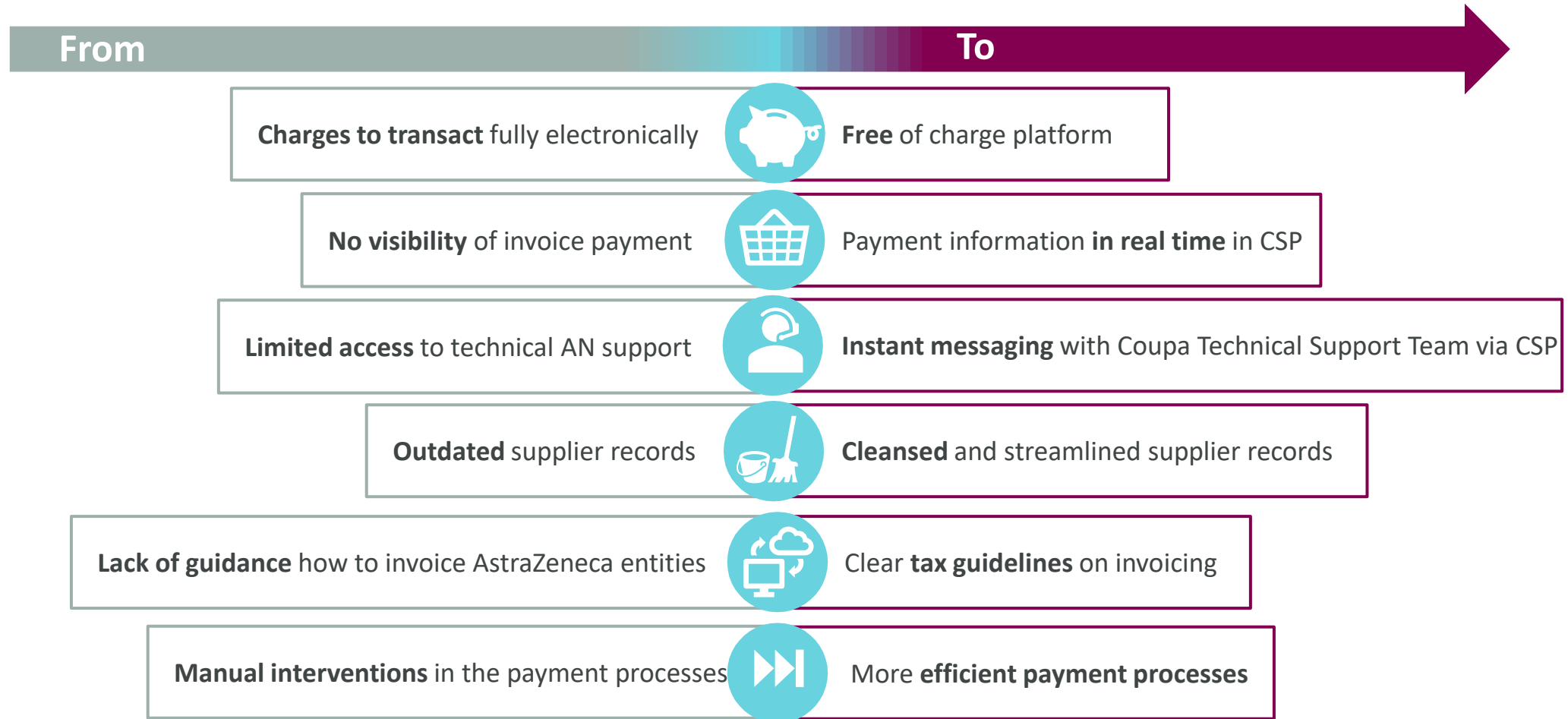


**Enable Business Agility**



# What will be different with Coupa?

Coupa will address all non-manufacturing supplier spend in the geographies it will be deployed



# Approach to enabling suppliers

Lidia Korbel



# Global sequencing approach



Key:  
● Go-live

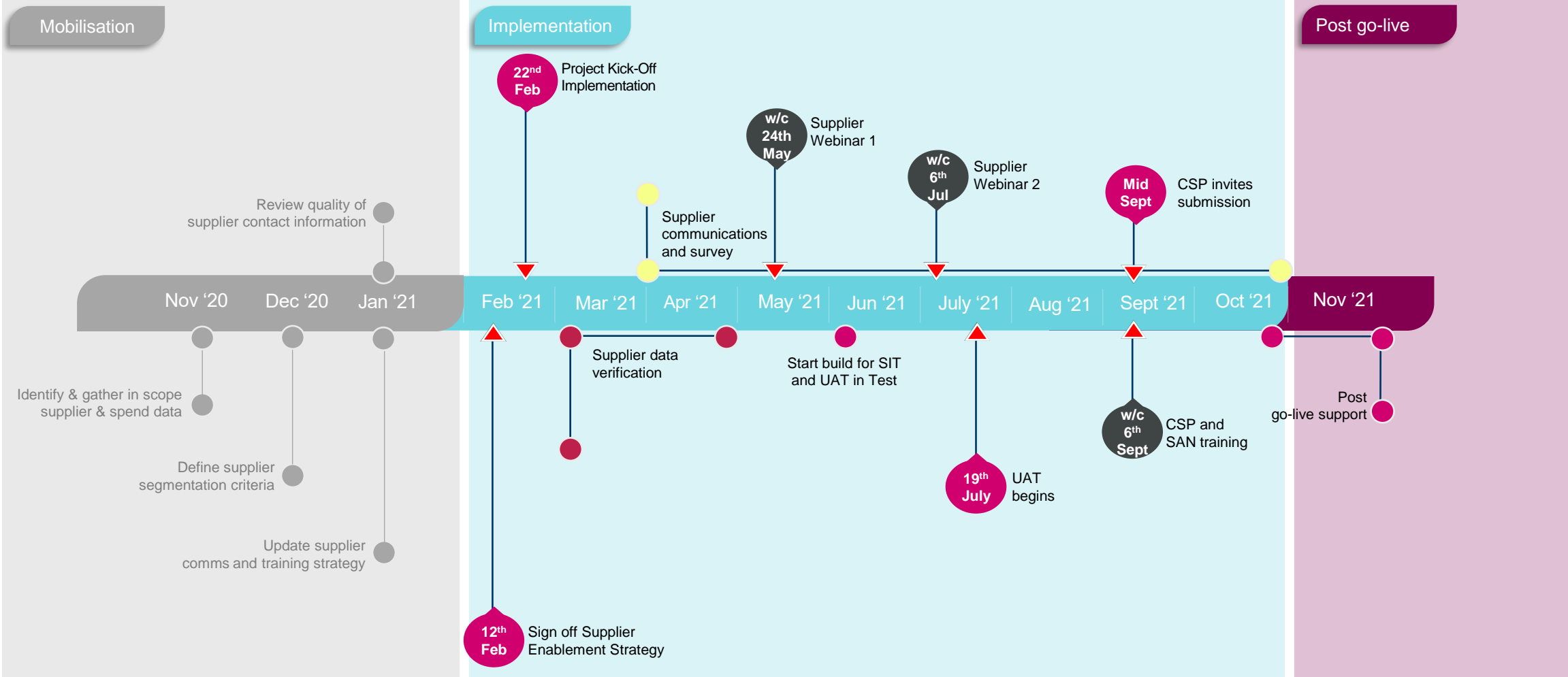
## Why deploy in this order?

- Balances risk and impact
- Upfront design critical
- With experience, we'll be able to accelerate



# Supplier Enablement High Level Plan Wave 2

4<sup>th</sup> October  
Go-Live



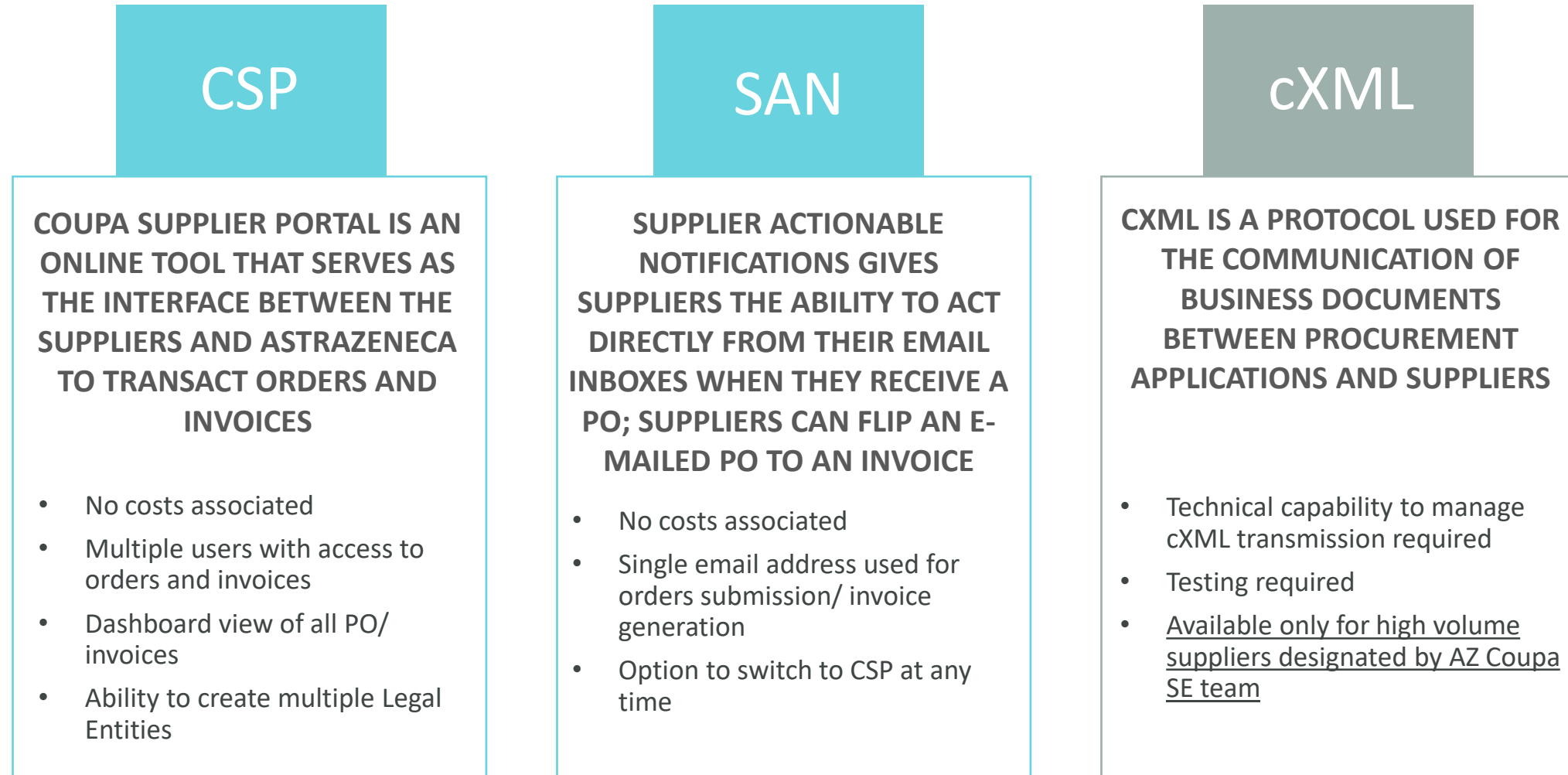


# PO & Invoice transmission enablement

Bob Biros



# Coupa transmission methods – free of charge



← Options to choose between in the Supplier Data Request →



# Coupa Supplier Portal Demo



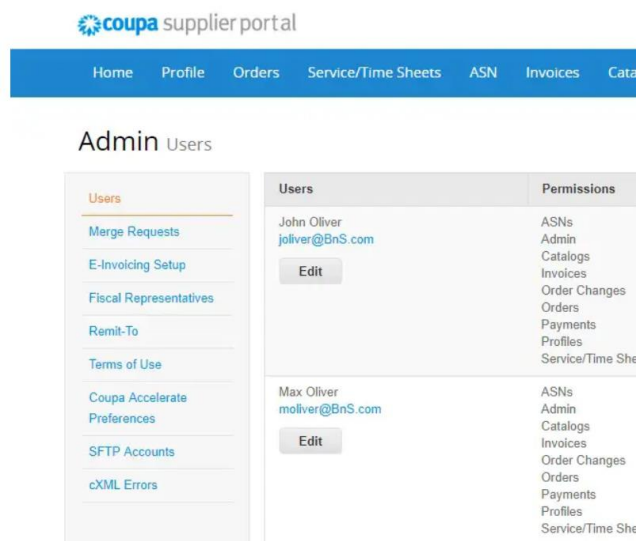
AstraZeneca 

# Coupa

Transforming  
the way we buy



# Coupa Supplier Portal



## What are the key benefits of joining the CSP?

Key benefits include:

Free self-serve tool for suppliers – easily update profiles and contact information

Easy-to-use – receive all Purchase Orders and track payment status in real time

One stop shop – easily create and submit invoices online

Decreased paperwork – no longer need to print, mail or fax invoices

Standard processes = faster authorizations

## Will we need additional software to use the CSP?

No additional software is required. As Coupa is a cloud-based technology, all you will need is an active email account and web browser to access the portal and transact with AstraZeneca

## How much does it cost to transact with AstraZeneca via the CSP?

There is no cost for suppliers to use Coupa.

## How do I register for the CSP?

Our Supplier Enablement Team will send you an invitation to join the CSP and we will partner with you to ensure a smooth transition to Coupa.

## How long does it take to register for the CSP?

The registration process takes less than 5 minutes upon receiving the invitation email. Suppliers can expect to receive an invitation email from AstraZeneca in September 2021.

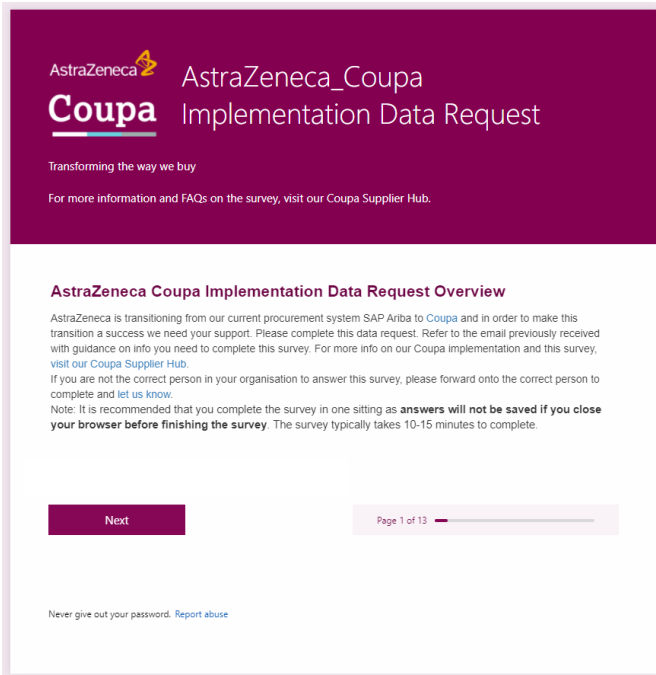


# Data request

Gabriela Vesa



# AZ Coupa Implementation Data Request



The screenshot shows the AstraZeneca Coupa Implementation Data Request survey page. The header features the AstraZeneca logo and the text 'AstraZeneca\_Coupa Coupa Implementation Data Request'. Below the header, it says 'Transforming the way we buy' and 'For more information and FAQs on the survey, visit our Coupa Supplier Hub.' The main content area is titled 'AstraZeneca Coupa Implementation Data Request Overview' and contains the following text: 'AstraZeneca is transitioning from our current procurement system SAP Ariba to Coupa and in order to make this transition a success we need your support. Please complete this data request. Refer to the email previously received with guidance on info you need to complete this survey. For more info on our Coupa Implementation and this survey, visit our Coupa Supplier Hub. If you are not the correct person in your organisation to answer this survey, please forward onto the correct person to complete and let us know. Note: It is recommended that you complete the survey in one sitting as answers will not be saved if you close your browser before finishing the survey. The survey typically takes 10-15 minutes to complete.' At the bottom of the page, there is a 'Next' button, a progress indicator showing 'Page 1 of 13', and a footer with the text 'Never give out your password. Report abuse'.

Existing suppliers have received an email with a link to a data request asking for information about your company and required contact **information to get you setup to transact with AstraZeneca** (inc. preferred methods for receiving orders and submitting invoices).

To request the data request to be resent, contact us at:

[Coupa-Supplier-Enablement@astrazeneca.com](mailto:Coupa-Supplier-Enablement@astrazeneca.com)

**If you don't act and reply to our data request, your company will not be able to transact with AstraZeneca.**



# What are the questions?

- What is the full legal name of the company you represent?
- What is the primary Tax ID (EIN/TIN/BN, VAT number etc.) of the company you represent?
- Registered Address (Street Line, City, State / Province, Postal Code, Country)
- Primary contact: First Name, Surname, Email address, Phone Number
- PO and Invoice Options
  - CSP (Coupa Supplier Portal)
  - SAN (Supplier Actionable Notification)
- Please confirm the email address to which all AstraZeneca Purchase Orders for your company should be sent?
- What is the preferred language you would like to receive purchase orders?
- Supplier Diversity Questions





# Open Q&A



# Was this session helpful?

Poll



# Next Steps



# What's next and what do we need from you?



## Supplier data collection through data request

- Respond to the data request, providing us with your company details and preferred methods for transacting



## Training & Communication

- Be part of this exciting transformation
- Share the message about the Coupa roll-out at AZ across your company
- Save the dates for Coupa Supplier Portal Training Sessions (September)



## Transitioning from Ariba to Coupa

- Be aware that AZ will be closing open POs and then transitioning them to Coupa – this will mean you will have a new PO number once we go-live
- Speak to your AstraZeneca customer/point of contact to ensure you are prepared for the transition



# Useful resources

## The AstraZeneca Coupa Supplier Hub

<https://www.astrazeneca.com/az-suppliers/az-coupa-supplier.html#!>

## The CSP Guide for AstraZeneca Suppliers

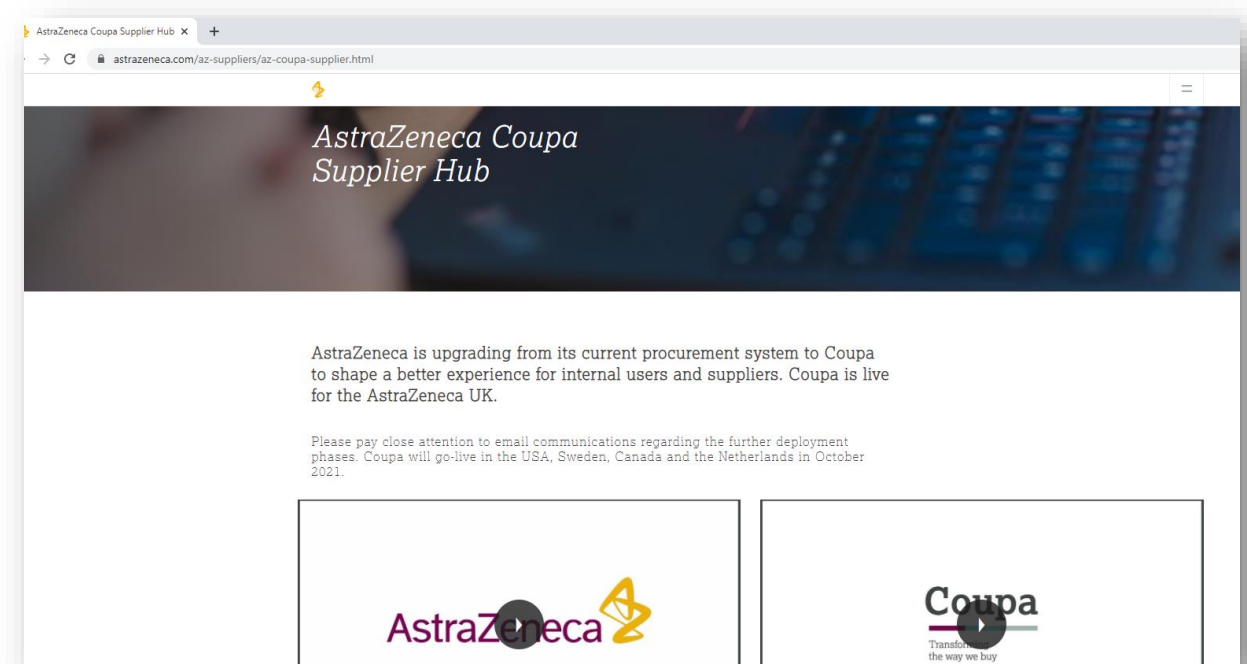
<https://rise.articulate.com/share/Lk8m5vURckjcehzwm6gYOJfFy-qnib5#/>

## Coupa Success Portal

<https://success.coupa.com/>

## AstraZeneca Coupa Supplier Enablement Team Mailbox

[Coupa-Supplier-Enablement@astrazeneca.com](mailto:Coupa-Supplier-Enablement@astrazeneca.com)



Thank you!

