

Dear Supplier,

AstraZeneca is transitioning from its current Purchase to Pay system (SAP Ariba) to Coupa. The current system will be deactivated in October 2021.

We realise that there will be many questions about the nature of this change. As such, we are providing an opportunity for you to attend the **Transitioning from SAP Ariba to Coupa Webinar**.

The webinar will:

- give you a project overview,
- outline key aspects of the changes required (focusing on the transition period),
- provide insights on the PO & invoice submission methods (including Coupa Supplier Portal demo),
- enable you to ask questions regarding this transformation.

The Webinar will last approximately 1 hour with two dates scheduled during the week of July 19th:

- Tuesday, **July 20th** 4:00 PM British Summer Time
- Wednesday, **July 21st** 1:00 PM British Summer Time

Please note that you will only need to attend one session.

Please confirm your attendance by registering for one of the events. Once registered you will receive your unique Zoom meeting invite.



Registration links

We will be offering sessions on the following dates (please note that you will only need to attend one session):

- **Tuesday, July 20th 4:00 PM British Summer Time**

Please confirm your attendance by registering for the event:

https://astrazeneca.zoom.us/webinar/register/WN_WrC6n5mQimTM0xbNsKWJQ

Once registered you will receive your unique Zoom meeting invite. Please use the link to join the webinar at the specified time.

- **Wednesday, July 21st 1:00 PM British Summer Time**

Please confirm your attendance by registering for the event:

https://astrazeneca.zoom.us/webinar/register/WN_P1ewPurLT7GQRCxAhCMUZA

Once registered you will receive your unique Zoom meeting invite. Please use the link to join the webinar at the specified time.

Unable to attend?

If you are unable to attend we will be distributing the main concerns after the dates above.

If anyone else in your company would like to join the Q&A webinar, please feel free to forward this invitation.

Thank you for your support and we look forward to developing our trading relationship further through this exciting initiative.



Find out more

If you have any questions or would like to find out more, you can:



Email the AZ Coupa Supplier Enablement Team



Visit our Coupa Supplier Hub



Visit the Coupa Success Portal



Yours sincerely,

AstraZeneca Coupa Supplier Enablement Team
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